

How to Request an Inspection

Step #01: Go to: www.cityofkeywest-fl.gov




Step #02: Place your cursor over [FIND IT FAST](#) (do not click)



Step #03: Click [Building Permits Online Schedule / Cancel Inspection](#)



Step #04: Click on [Schedule/Cancel Insp.](#)



[Home](#)
[Select Permit](#)
[Schedule/Cancel Insp.](#)
[Create New User](#)
[Login](#)
[Contact Us](#)

Select Permit

* = Required


Search Method:

Search Criteria

* Application Number: ☒ ☒

[Continue »](#)

Step #05: Enter the *Application Number* then *Continue*



[Home](#)
[Select Permit](#)
[Status Detail](#)
[Application Fees](#)
[Permit Status](#)
[Inspection Status](#)
[Plan Tracking Status](#)
[Application Inspections](#)
[Schedule/Cancel Insp.](#)


Schedule / Cancel Inspection

Parcel ID:	0001-5730-000000- -	Address:	506 ANGELA ST 510
Application Date:	10/17/16	Owner:	PEREZ ANTONIO DARIO ESTATE
Application #:	16 - 4092	Application Type:	PAVING AND/OR COATING

Str/Seq/Permit	Permit Description	Contractor/Sub	Schedule/Cancel Inspection
000 / 000 / PAVE / 00	PAVING PERMIT	AFFORDABLE ASPHALT	Schedule / Cancel

Showing 1 to 1 of 1 entries

Step #06: Click *Schedule*



- Home
- Select Permit
- Status Detail
- Application Fees
- Permit Status
- Inspection Status
- Plan Tracking Status

Authentication

* = Required

Please enter the application PIN

* Application PIN:


Submit

Top part of your pink receipt.
Permit number is top number. PIN is the second number

```

Application Number . . . . . 16-00004092
Application pin number . . . . . 588876
Property Address . . . . . 506 ANGELA ST 510
RE #/PARCEL #/TAX ID etc: . . . . . 0001-5730-000000-
Application type description . . . . . PAVING AND/OR COATING
Property Zoning . . . . . HIGH DENSITY RES/COMM
Application valuation . . . . . 16220
Date 11/03/16
  
```

Step #07: Enter *PIN Number* from your pink receipt copy then Click *Submit*



- Home
- Select Permit
- Status Detail
- Application Fees
- Permit Status
- Inspection Status
- Plan Tracking Status
- Application Inspections
- Schedule/Cancel Insp

Schedule / Cancel Inspection

Parcel ID: 0001-5730-000000- - Address: 506 ANGELA ST 510


Application Date: 10/17/16 Owner: PEREZ ANTONIO DARIO ESTATE

Application #: 16 - 4092 Application Type: PAVING AND/OR COATING

Str/Seq/Permit	Permit Description	Contractor/Sub	Schedule/Cancel Inspection
000 / 000 / PAVE / 00	PAVING PERMIT	AFFORDABLE ASPHALT	Schedule / Cancel

Showing 1 to 1 of 1 entries

Step #08: Click *Schedule*



- Home
- Select Permit
- Status Detail
- Application Fees
- Permit Status
- Inspection Status
- Plan Tracking Status
- Application Inspections
- Schedule/Cancel Insp.**
- Create New User
- Login
- Contact Us

[Schedule / Cancel Inspection](#) / Available Inspections

Schedule Inspection - Available Inspections

Select the inspection you want to schedule from the list below.

Parcel ID:	0001-5730-000000- -	Address:	506 ANGELA ST 510
Application Date:	10/17/16	Owner:	PEREZ ANTONIO DARIO ESTATE
Application #:	16 - 4092	Application Type:	PAVING AND/OR COATING


Inspections for Permit Number: 000 000 PAVE 00 - PAVING PERMIT

Inspection Description	Type	PMT/Seq
No data available in table		

Showing 0 to 0 of 0 entries

[Schedule an Inspection not on this list](#) [Required Inspections](#)

Step #09: Click on **Schedule an Inspection not on this list**
NOTE: You will need to page through the list using the **NEXT** button until you find the type of inspection you need.



- Home
- Select Permit
- Status Detail
- Application Fees
- Permit Status
- Inspection Status
- Plan Tracking Status
- Application Inspections
- Schedule/Cancel Insp.**
- Create New User
- Login
- Contact Us

[Schedule / Cancel Inspection](#) / [Available Inspections](#) / Permit Type Inspections

Schedule Inspection - Permit Type Inspections

Select the inspection you want to schedule from the list below.

Parcel ID:	0001-5730-000000- -	Address:	506 ANGELA ST 510
Application Date:	10/17/16	Owner:	PEREZ ANTONIO DARIO ESTATE
Application #:	16 - 4092	Application Type:	PAVING AND/OR COATING

Inspection Description	Type	PMT/Seq
(OBSOLETE) FIRE SUPPRESSION	FSF	PAVE00
ADA FINAL INSPECTION	ADA	PAVE00
AFTER HOURS INSPECTION	AHI	PAVE00
ANSUL	M03	PAVE00
AUGER HOLES	AH1	PAVE00
AUGER PILES	B02	PAVE00
AWNING FINAL	AWN	PAVE00
BACKFLOW INSPECTION FINAL	BIF	PAVE00

Showing 1 to 8 of 8 entries

[Next »](#)

Step #10: Once you locate the inspection type you need Click on that line.

Home
Select Permit
Status Detail
Application Fees
Permit Status
Inspection Status
Plan Tracking Status
Application Inspections
Schedule/Cancel Insp.
Create New User
Login
Contact Us

[Schedule / Cancel Inspection](#) / [Available Inspections](#) / [Permit Type Inspections](#) / [Available Dates](#)

Schedule Inspection - Available Dates

Select from the list of available dates to schedule this inspection.

Parcel ID:	0001-5730-000000- -	Address:	506 ANGELA ST 510
Application Date:	10/17/16	Owner:	PEREZ ANTONIO DARIO ESTATE
Application #:	16 - 4092	Application Type:	PAVING AND/OR COATING

Available Inspection Dates for: 000 000 PAVE 00 - PAVING PERMIT

There are no guarantees that the date and time you select will be your scheduled inspection time. Your preference will be taken into consideration.

[Monday 03/12/18](#)
[Tuesday 03/13/18](#)
[Wednesday 03/14/18](#)
[Thursday 03/15/18](#)
[Friday 03/16/18](#)

Step #11: Click on the date you wish to schedule the inspection.

Home
Select Permit
Status Detail
Application Fees
Permit Status
Inspection Status
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Application Inspections
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[Schedule / Cancel Inspection](#) / [Available Inspections](#) / [Permit Type Inspections](#) / [Available Dates](#) / [Schedule Inspection](#)

Schedule Inspection

To select a different date, click "Available Inspection Date" link below. To schedule this date for the inspection, click "Schedule Inspection" button.

Parcel ID:	0001-5730-000000- -	Address:	506 ANGELA ST 510
Application Date:	10/17/16	Owner:	PEREZ ANTONIO DARIO ESTATE
Application #:	16 - 4092	Application Type:	PAVING AND/OR COATING

Inspection for: 000 000 PAVE 00 - PAVING PERMIT

Scheduled Date: Monday 03/12/18 PM

Comments for the inspector:

Place your special instructions and/or contact information here.

Schedule Inspection

Step #12: Verify the date displayed is the correct inspection date.
NOTE: Use **Comments for the inspector box** for instructions to the inspector. When you finish your instructions Click on **Schedule Inspection**.



- Home
- Select Permit
- Status Detail
- Application Fees
- Permit Status
- Inspection Status
- Plan Tracking Status
- Application Inspections
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Schedule Inspection Confirmation

Please print out and retain the following information for your records.

Parcel ID:	0001-5730-000000- -	Address:	506 ANGELA ST 510
Application Date:	10/17/16	Owner:	PEREZ ANTONIO DARIO ESTATE
Application #:	16 - 4092	Application Type:	PAVING AND/OR COATING

Permit Number: 000 000 PAVE 00 - PAVING PERMIT

Inspection:	PAVING FINAL
Scheduled Date:	03/12/18 PM
Confirmation Number:	002376598

Click "Finish" to return to the home page or, you can schedule another inspection or reschedule this inspection by choosing "Schedule Inspection". To cancel this inspection, select "Cancel an Inspection". Once you cancel an inspection, you can reschedule by choosing "Schedule an Inspection" and choosing another available date.

[Schedule Another Inspection](#)

[Finish](#)

Steps COMPLETE: Don't forget to Click Finish